

Arkansas Apple Festival
P.O. Box 382 Lincoln, AR 72744-0382

<https://www.facebook.com/ARAppleFestival>

Arts and Crafts Chair:

Rhonda Hulse
r.hulse@lincolnarkansas.com
(479) 790-8932

Booth Rules and Requirements

1. Crafters must apply in writing using an Apple Festival application form. The Apple Festival will judge all applicants based on photographs of exhibits and description of items to be sold. **Please send a photo or print out of your items** submitted with applications.
2. Arts & Crafts exhibited or sold at the show must be **HAND MADE** or **UNIQUE** by the exhibiting artisan. **If your in question about your product please call.**
3. Festival and booth hours will be from 9:00 AM to 5:00 PM Friday-Sunday. Booths are expected to be open for business for the entire Festival. Booths will be established and ready for exhibition no later than 9:00 AM, Friday.
4. Application fees are \$75.00 per booth without electricity and \$80.00 per booth with electricity, payable with application, and good for the entire Festival. The Apple Festival will not charge a commission. **This means two booths, each without electricity, will cost \$150. Two booths, either of which has electricity, will cost \$160.**
- 5. Crafters must provide their own booth equipment** to include electrical extension cords and some means of keeping cords at least 10 feet above the aisles between booths. Canopies/covers are highly recommended. Use of space heaters is prohibited.
6. Booths will be established in assigned areas on the Square in the City of Lincoln and are strictly prohibited in any other location. The Apple Festival will assign booth areas. Applications must arrive at the Apple Festival Committee on or before September 15.

7. Parking is strictly prohibited on the Square except for unloading and loading of booth equipment and crafts.

A special attempt will be made this year to accommodate crafters with handicaps & medical conditions, if possible. Please note on application your medical problem or need. They will be dealt with individually. We are trying to provide a craft shuttle service, to accommodate restocking needs.

8. Limited security will be provided; however, **neither the Apple Festival nor the City of Lincoln will be responsible for damage, theft, or vandalism. By submitting an application, crafters agree to indemnify and hold harmless the Apple Festival and the City of Lincoln against any and all claims arising from property damage, theft, or personal injury of any kind.** Exhibition is at the sole risk of the exhibitor.

9. Before setting up your tent/booth, Crafters must check in and receive booth assignments on Thursday starting from 8:00 am until 6:30 pm. The Apple Festival check-in area will be near or in the large stone building located in the center of the City Square.

10. Crafters will remove all trash and debris from their booth areas prior to leaving the Lincoln square. The square must be left as found.

11. Crafters who do not have an Arkansas Tax ID Number will be required to pay Arkansas State Sales Tax prior to leaving the Festival. We prefer payment by check. Tax schedules and amounts & a state tax envelope will be provided to all crafters when they register. **Completed tax forms and payments MUST be submitted, in the envelope given, "sealed" to the Arkansas Apple Festival Arts & Crafts Committee representatives prior to 5:00 pm on Sunday. A** representative will be available for help, if needed.

Important Reminders

- Application deadline is September 15, 2022.
- Mail applications to
 - o PO Box 382 Lincoln, AR 72744

2022 Arts and Crafts Application

Festival Dates: Sept. 30 – Oct. 2, 2022

Full Name: _____

Doing Business As: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone# _____ Email Address: _____

Please note if you have a special handicap or medical need:

(Note: Arkansas State Law requires the Apple Festival Committee to collect Arkansas Sales tax from exhibitors who do not have an Arkansas Tax ID Number. You MUST pay by check or cash at the close of the festival with accompanying documentation before you leave the festival at the close of business.)

I will exhibit the following "Handmade or Unique Item

Fees: Without Electricity - \$75.00. With Electricity: \$80.00

This application includes \$ _____ for _____ booth(s).

I have read and I understand the Rules and Regulations for exhibiting at the Arkansas Apple Festival and agree to comply with them. My crafts are "Handmade or Unique. I have enclosed 2 pictures as required.

Signature

Date

Return application with check to PO Box 382 Lincoln, AR. 72744 Deadline, September 15, 2022

For Apple Festival Committee Use Only:

Date Postmarked: _____ Booths: __

Fee Paid \$ _____ Electricity: _____
